



**Canadian International School of Hong Kong
Information Technology Department**

Network Sharepoints

1. CdnisShare

Server Address: cdnisshare

Long Address: shares02.cdnis.edu.hk/cdnisshare

Access: Admin Staff, Teachers, Students

Description: CdnisShare was designed for Teachers to create drop boxes for Students to submit work to them. Staff and Students can also use CdnisShare for sharing temporary non-confidential files for a short period of time. Any file that is placed into CdnisShare for 30 continuous calendar days is automatically deleted without notice.

2. TeacherShare

Server Address: teachershare

Long Address: shares01.cdnis.edu.hk/TeacherShare

Access: Admin Staff, Teachers

Description: TeacherShare was designed for Teachers to share files with other Teachers. Admin Staff can also use TeacherShare for sharing non-confidential files. There is no automatic housekeeping therefore Teachers and Admin Staff are responsible for deleting their own files when they have finished sharing them. Teachers need to be careful not to delete files that belong to someone else unless they have explicit permission from the person those files belong to.

3. TeacherPublic

Server Address: teacherpublic

Long Address: shares02.cdnis.edu.hk/TeacherPublic

Access: Admin Staff, Teachers, Sudents

Description: TeacherPublic was designed for Teachers to share non-confidential files with Students. There is no automatic housekeeping therefore Teachers are responsible for deleting their own files when they have finished sharing them. Teachers need to be careful not to delete files that belong to someone else unless they have explicit permission from the person those files belong to.